



**Title:** Amendments to Terms of Reference for the Darlene Ryan Port Robinson Community Centre and the Allanburg Community Centre Board of Managements  
**Report Number:** CC2021-78  
**Meeting Date:** Tuesday, December 07, 2021  
**Report Prepared:** Friday, November 26, 2021

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### **RECOMMENDATION(S):**

That Council approve the amended Terms of References for the following Board of Managements:

- Darlene Ryan Port Robinson Community Centre
- Allanburg Community Centre

### **REPORT:**

The Deputy City Clerk has reviewed the Terms of Reference for the following Board of Managements and has made necessary updates including housekeeping amendments:

- Darlene Ryan Port Robinson Community Centre
- Allanburg Community Centre

Both Community Centre's have a group of members that have been appointed and carry out the day to day business of the Community Centre. Both groups have been operating as a Committee per their current Terms of References and not has a Board of Management. The Terms of References have been amended to allow the groups to operate as Board of Managements beginning January 2022.

### **BUDGETARY STATUS:**

Not Applicable

### **STRATEGIC PLAN:**

Choose an item.

**CANADIAN CONTENT:**

Not Applicable

**ATTACHMENTS:**

Terms of Reference – Darlene Ryan Port Robinson Community Centre Board of Management

Terms of Reference – Allanburg Community Centre Board of Management

**PREPARED BY: “original signed” Joanne Goulet, Deputy City Clerk**

**SUBMITTED BY: “original signed” Joanne Hyde, City Clerk**

**APPROVED BY: “original signed” Manoj Dilwaria, Chief Administrative Officer**

## Report Approval Details

Document Title:	Amendments to Terms of Reference for both Community Centre's Board of Managements - Clerks-78-21.docx
Attachments:	- Darlene Ryan Port Robinson Community Centre Board of Management - November 2021.pdf - Allanburg Community Centre Board of Management - November 2021.pdf
Final Approval Date:	Dec 2, 2021

This report and all of its attachments were approved and signed as outlined below:

**Joanne Hyde - Dec 1, 2021 - 9:33 AM**

**Manoj Dilwaria - Dec 2, 2021 - 8:57 AM**