

Darlene Ryan Port Robinson Community Centre Board of Management

Meeting Minutes

Via Zoom

February 8, 2021 at 7:00 p.m.

PRESENT: J. Gray, N. Hirst, B. Klassen, A. Misener, R. Whitty, M. Wilson
(Chair)

ABSENT: Mayor Ugulini (with reason)

STAFF: C. Dray, S. Jarvis, C. McIntosh (recording)

OTHERS: None

1. CALL TO ORDER

The meeting was called to order at 7:02 p.m.

2. ADOPTION OF AGENDA – February 8, 2021

MOVED BY: J. Gray

That the Darlene Ryan Port Robinson Community Centre Board of Management adopt the agenda of February 8, 2021.

CARRIED

3. APPROVAL OF MINUTES – January 18, 2021

MOVED BY: N. Hirst

That the minutes of January 18, 2021, be hereby approved.

CARRIED

4. DECLARATION OF INTEREST

None

5. COMMITTEE BUSINESS

a. Easter 2021

M. Wilson advised that the Committee is prepared to hold a golden egg event as was held in 2020. M. Wilson asked if Committee members have any new ideas for an Easter Event. C. Dray advised if the event is called

Easter Event and the format is changed, the Committee will not have to go back to Council for approval as they will have already approved the expenditures.

b. Event funding budget to Council

M. Wilson advised that she and S. Jarvis drafted a budget for Council's consideration.

- Easter Event - \$250 for 10-\$25 gift cards
- Canada Day - \$125 for a photo contest, random draw and 5-\$25 prizes
- Bedtime Story with Santa - \$200 for decorations, cookies and milk
- Breakfast - \$350 food, \$150 supplies, \$50 advertising

M. Wilson advised that the budget is specifically for community engagement and that the Pasta Dinner will be kept separate as funds raised are used for beautification. S. Jarvis advised that minor changes to events and expenditures are acceptable but if the event is going to change in nature it will require Council approval.

c. Update on requirements for roadside sign

C. Dray advised that there is no permit required to locate a sign roadside or at the Community Centre. He also advised that if the City were to purchase the sign, it would be a capital item and there is no approval for the expenditure. M. Wilson inquired if the sign could be donated to the Community Centre. C. Dray will inquire.

7. ROUNDTABLE

1. M. Wilson inquired if funds have been allocated for repairs to the Community Centre. C. Dray advised that it is an item to be determined at the February 9, 2021 budget meeting. M. Wilson inquired if the Committee would have input into the renovations. C. Dray advised that input would be limited as the renovations will have to be AODA compliant.
2. B. Klassen noted that \$50,000 was approved for washrooms at the New Port Robinson East Park and inquired if the owners of properties that border the park would be engaged regarding the facility. C. Dray advised that the process is not that far along as there are not yet preliminary drawings.
3. M. Wilson inquired if the sign could be stored at the Community Centre. C. Dray responded in the affirmative.

8. NEXT MEETING

March 22, 2021 at 7:00 p.m. via Zoom.

9. ADJOURNMENT

Adjournment 7:28 p.m.

Marty Wilson, Chair

Carrie McIntosh, Staff Liaison