

THE CORPORATION OF THE CITY OF THOROLD PROCEEDINGS OF COUNCIL MINUTES

CL 3-2023

Tuesday, January 17, 2023
Council Chamber / Video Conference
City of Thorold, City Hall, 3540 Schmon Parkway, Thorold, ON

Council Members

Mayor Ugulini, Councillors D'Angela, De Divitiis, DeRose,

Present in the

Handley, Longo, O'Hare, Sentance.

Council Chamber:

Council Members

Present by Video

Conference:

Councillor Dekker

Staff Present in the Council Chamber:

M. Birbeck, Senior Planner, M. Casciani, Chief Planner, M. Dilwaria, Chief Administrative Officer, T. Dixon, Director, Fire &

Emergency Services/Fire Chief, S. Dunsmore, Manager, Engineering, S. Hansen, Legislative Assistant, M. Mauro,

Director, Finance/Treasurer, S. Santo, Manager, Public Works, J. Simpson, Director, Development Service, M. Trennum, City

Clerk

1. Call to Order

Mayor Ugulini called the meeting to order at 6:30 p.m.

2. Land Acknowledgement

Councillor De Divitiis read the land acknowledgement.

3. Declarations of Interest

Councillor D'Angela declared a Declaration of Interest with respect to Report DF-C 1-2023, respecting Accounts Payable, as his brother works for JBM Office Systems.

4. Adoption of the Agenda

Moved by: Councillor D'Angela Seconded by: Councillor O'Hare

That Council Agenda CL 3-2023 **BE ADOPTED**, as presented.

CARRIED

5. Adoption of the Minutes

Moved by: Councillor Handley Seconded by: Councillor D'Angela

That Minutes CL 1-2023 being the open and closed session minutes of the Special City Council meeting held on Thursday, January 5, 2023 and Minutes CL 2-2023, being the open and closed session minutes of the Special City Council meeting held on Monday, January 9, 2023, **BE ADOPTED** as presented.

CARRIED

6. Mayor's Report

The Mayor provided an update respecting activities and events throughout the City and region.

7. Regional Councillor Update

There was no Regional Councillor Update.

8. <u>Civic Recognition</u>

There were no Civic Recognitions.

9. <u>Presentations</u>

There were no presentations.

10. Delegations

There were no delegations.

11. <u>Items for Consent</u>

Moved by: Councillor O'Hare Seconded by: Councillor De Divitiis

That the following Consent Reports **BE RECEIVED** and the recommendations contained therein, **BE APPROVED**:

- 11.5 DS 3-2023 By-law ordered by Land Planning Appeal Tribunal (LPAT) decision for 10 Lyndon Street West
- 11.6 CLK-C 1-2023 Procedural By-law Amending Bill
- 11.7 CLK-C 2-2023 Thorold Business Improvement Area Member-At-Large Appoint
- 11.8 CLK-C 3-2023 Appointment of Deputy Clerks for the purposes of the Commissioners for taking Affidavits Act
- 11.9 CLK-C 4-2023 Public Member Appointments to Committees of Council, Agencies, Boards and Commissions
- 11.10 CLK-C 25-2023 Appointment of Parking Enforcement Official

CARRIED

11.1 <u>DF 1-2023</u>

Interim Tax Levy

Moved by: Councillor O'Hare Seconded by: Councillor De Divitiis

That Report DS 1-2023, dated January 17, 2023, respecting Interim Tax Levy, **BE RECEIVED** and the following recommendations **BE APPROVED**:

- That it be RECEIVED for information purposes:
 - That interim tax bills be based on 50% of last year's total taxes paid on a respective property.
 - That in accordance with Policy 300-13, the installment dates for the interim be set at February 28, 2023 and April 28, 2023.
- That the necessary by-law be submitted to Council for approval.

CARRIED

11.2 DF-C 1-2023

Accounts Payable

Councillor D'Angela declared a Declaration of Interest with respect to Report DF-C 1-2023, respecting Accounts Payable, as his brother works for JBM Office Systems.

Moved by: Councillor O'Hare Seconded by: Councillor De Divitiis

That Correspondence Item DF-C 1-2023, being a memorandum from M. Mauro, Director, Finance, dated January 17, 2023, respecting Accounts Payable to January 5, 2023, **BE RECEIVED** for information.

CARRIED

11.3 <u>DS 1-2023</u>

2 South Main St - Rezoning By-laws

Moved by: Councillor O'Hare Seconded by: Councillor De Divitiis

That Report DS 1-2023, dated January 17, 2023, respecting 2 South Main Street Rezoning By-laws, **BE RECEIVED** and the following recommendations **BE APPROVED**:

 That Report DS 1-2023, dated January 17, 2023, respecting 2 South Main St – Rezoning By-laws BE RECEIVED; and That the necessary by-laws, authorizing the Mayor and City Clerk to execute the rezoning of 2 South Main Street, as approved by Council at the meeting held on December 20, 2022, BE PREPARED and PRESENTED to Council for consideration.

CARRIED

11.4 DS 2-2023

Joining the Partners for Climate Protection

Moved by: Councillor Handley Seconded by: Councillor Longo

That Report DS 2-2023, dated January 17, 2023, respecting Joining the Partners for Climate Protection, **BE REFERRED** to budget deliberations.

CARRIED

12. <u>Items for Consideration</u>

12.1 FES 1-2023

Capital Expenditure for Bunker Gear

Moved by: Councillor Sentance Seconded by: Councillor DeRose

That Report FES 1-2023, dated January 17, 2023, respecting capital expenditure for bunker gear, **BE RECEIVED** and the following recommendations **BE APPROVED**:

- 1. That Council **APPROVE** the award of a two (2) year contract to PPE Solutions for the purchase of Starfield-Lion Bunker Gear.
- 2. That the pre-budgeted amount of \$30,000.00 from the 2023 Capital for the purchase of new Bunker Gear **BE APPROVED**; and
- 3. That the remaining balance be funded from the Encumbrance Reserve **BE APPROVED.**

12.2 PWCS 3-2023

Winter Control Policy

A presentation preceded the consideration of this item.

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That Council **DIRECT** Staff to add, for sidewalk clearing under the Winter Control Plan, the sidewalk on the west side of Collier Road, from Richmond Street to Sullivan Avenue; and

That Council **DIRECT** Staff to **PREPARE AND PRESENT** a Report to Council outlining opportunities and costs for sidewalk clearing at school zones in the City.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor O'Hare

That Report PWCS 3-2023, dated January 17, 2023, respecting winter control revisions, **BE RECEIVED** and the following recommendations **BE APPROVED**:

- 1. That Council **APPROVE** modifications to the Winter Control Policy Plan as presented.
- 2. That Council **APPROVE** Bill 10-2023 amending the Parking and Traffic Control By-law and the Snow Removal By-law.

CARRIED

12.3 PWCS 5-2023

Stormwater Management Master Plan - Consultant Award

Moved by: Councillor Sentance Seconded by: Councillor Longo

That Report PWCS 5-2023, dated January 17, 2023, respecting Stormwater Management Master Plan- Consultant Award **BE RECEIVED** and the following recommendations **BE APPROVED**:

- That RFP #102EN2005 for the City of Thorold Stormwater Management Master Plan BE AWARDED to GM Blueplan Engineering Limited, the highest ranked bidder at an upset limit price of \$197,148.00 plus HST;
- 2. That the funding approved in the 2022 Capital Budget for the OPG Storm Outlet Study (\$50,000) **BE RE-ALLOCATED** to the Stormwater Management Master Plan Project;
- 3. That Staff **BE AUTHORIZED** to spend up to the budgeted amount of \$250,000.00 for completion of all aspects of the project, subject to adherence to the Procurement Policy.
- 4. That the Mayor and the Clerk **BE AUTHORIZED** to execute the necessary contracts.

CARRIED

12.4 PWCS 6-2023

OPG Cost Sharing Agreement - Land Appraisal

Moved by: Councillor De Divitiis
Seconded by: Councillor DeRose

That Report PWCS 6-2023, dated January 17, 2023, respecting OPG Cost Sharing Agreement- Land Appraisal, **BE RECEIVED** and the following recommendations **BE APPROVED**:

- 1. That Council **AUTHORIZE** Staff to proceed with a Cost-Sharing Agreement with Ontario Power Generation (OPG) for the preparation of an appraisal of property of mutual interest situated in the community of Thorold South; and,
- 2. That the City's share of the appraisal costs up to a maximum of \$4,000 (including HST and disbursements) **BE FUNDED** from the Encumbrance Reserve; and,
- 3. That the Mayor and Clerk **BE AUTHORIZED** to sign and execute the necessary documents.

12.5 CLK-C 5-2023

Committee of Adjustment Terms of Reference

Moved by: Councillor D'Angela Seconded by: Councillor O'Hare

That Correspondence Item CLK-C 5-2023, being a memorandum from M. Trennum, City Clerk, dated January 17, 2023, respecting Committee of Adjustment Terms of Reference, **BE RECEIVED** and the following recommendation **BE APPROVED**:

 That the Committee of Adjustment Terms of Reference BE APPROVED.

That the Committee of Adjustment Terms of Reference **BE AMENDED**, under the heading "Roles and Responsibilities", and the sub-heading "Committee Members", to add the following:

• Electing a Chair and Vice-Chair annually at the first meeting of each calendar year

That the Committee of Adjustment Terms of Reference **BE AMENDED**, under the heading "Membership", and the sub-heading "Composition", to add the following:

The Committee member application process will take place at the end of each term of Council, in alignment with the Committees of Council. Applicants to for membership on the Committee of Adjustment will be invited to an interview selection process, lead by an interview panel including, but not limited to, the Manager, Human Resources, and the Director, Development Services, or designate.

Results of the scoring matrix and recommendations for appointment from the interview panel will be presented to Council for approval, and assist in the appointment members of the Committee.

That the Committee of Adjustment Terms of Reference **BE AMENDED**, under the heading "Meetings", to add the following:

Regular meetings shall be held every month at the City of Thorold, City Hall Building, in the Council Chamber and/or virtually in accordance with the City's Procedural By-law, and at the discretion of the City Clerk. Meetings will be recorded and livestreamed to the City's Youtube Channel.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the Committee of Adjustment Terms of Reference **BE AMENDED**, under the heading "Roles and Responsibilities", and the sub-heading "Committee Members", to add the following:

• Electing a Chair and Vice-Chair annually at the first meeting of each calendar year

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the Committee of Adjustment Terms of Reference **BE AMENDED**, under the heading "Membership", and the sub-heading "Composition", to add the following:

The Committee member application process will take place at the end of each term of Council, in alignment with the Committees of Council. Applicants to for membership on the Committee of Adjustment will be invited to an interview selection process, lead by an interview panel including, but not limited to, the Manager, Human Resources, and the Director, Development Services, or designate. Results of the scoring matrix and recommendations for appointment from the interview panel will be presented to Council for approval, and assist in the appointment members of the Committee.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the Committee of Adjustment Terms of Reference **BE AMENDED**, under the heading "Meetings", to add the following:

Regular meetings shall be held every month at the City of Thorold, City Hall Building, in the Council Chamber and/or virtually in accordance with the City's Procedural By-law, and at the discretion of the City Clerk. Meetings will be recorded and livestreamed to the City's YouTube Channel.

CARRIED

12.6 <u>CLK-C 6-2023</u>

Corporate Policy for Appeals of Committee of Adjustment Decisions

Moved by: Councillor Sentance Seconded by: Councillor Handley

That Report CLK-C 6-2023, dated January 17, 2023, respecting Corporate Policy for Appeals of Committee of Adjustment Decisions **BE APPROVED**.

CARRIED

13. <u>Notices of Motion</u>

13.1 Canada Games Lease Agreement

Councillor Handley brought forth a notice of motion to obtain a legal opinion regarding opting out of the Canada Games Lease Agreement.

14. Motions

14.1 Long-Term Care Facility for Seniors in Thorold

Moved by: Councillor DeRose Seconded by: Councillor Handley

Whereas the City of Thorold recognizes the importance of providing highquality long-term care for our aging population;

Whereas a local long-term care home in the City of Thorold would provide easy access for families and friends to visit and support their loved ones; and

Whereas a local long-term care home would improve the quality of life for our aging residents by allowing them to age in place, close to their families and community.

THEREFORE BE IT RESOLVED THAT the Corporation of the City of Thorold enacts as follows:

- That Regional Councillor Whalen BE REQUESTED to advocate through Niagara Region's Public Health and Social Services Committee, for Niagara Region to consider the City of Thorold, or in a neighbouring municipal location considered reasonably close for residents as a location for a long-term care home;
- 2. That the Mayor **BE DIRECTED** to send a letter to Regional Chair, Co-Chairs of the Public Health and Social Services Committee, and the Commissioner, Community Services, stressing the City's need and for a long-term care facility in the City of Thorold; and
- That this motion and the letter from the Mayor BE CIRCULATED to the Region's Public Health and Social Services Committee, Regional Councillor Whalen, the Regional Chair, and Niagara's Members of Provincial Parliament.

14.2 Walker Sports and Abilities Centre

Moved by: Councillor DeRose Seconded by: Councillor D'Angela

That staff **BE DIRECTED** to provide a detailed report summarizing all financials respecting the Walker Sports and Abilities Centre's first year of operation including where the money is coming from to cover the costs, *including a detailed review of the agreement*;

That the operator be invited to provide Council with a presentation and update on the facility; and

That quarterly financial statements to be placed on the Council Consent agenda.

CARRIED

15. Statement by Councillors

Councillor DeRose provided a statement about concerns raised by residents regarding air quality in Thorold South. Staff noted they can assist by facilitating a response from the Ministry of the Environment.

Councillor D'Angela provided a statement regarding the opening of Council Chamber to the public. M. Dilwaria, CAO, advised that Council Chamber will be open to the public at the February 7, 2023 meeting, with Council meetings continuing to be held in a hybrid manner.

Councillor Dekker provided a statement regarding continued safety measures with the opening of the Council Chamber.

16. Closed Session

Moved by: Councillor D'Angela Seconded by: Councillor Sentance

That Council **DO NOW MOVE** into closed session for the purposes of receiving information of a confidential nature respecting:

- A matter respecting litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, under section 239(2)(e) of the Municipal Act, 2001, and a matter of advice that is subject to solicitor-client privilege, under section 239(2)(f) of the Municipal Act, 2001 - Ongoing Ontario Land Tribunal Hearings
- 2. Matters respecting Personal matters about an identifiable individual under section(2)(b) of the Municipal Act, 2001 Public Appointments to the Committees of Council, Agencies, Boards and Commissions

CARRIED

17. Business Arising from Closed Session

Council reconvened in open session at 10:52 p.m. with the following individuals in attendance:

Council Members Mayor Ugulini, Councillors D'Angela, De Present in the Council Divitiis, DeRose, Longo, O'Hare, Sentance

Chamber:

Staff Present in the M. Dilwaria, Chief Administrative Officer, S. Council Chamber: Hansen, Legislative Assistant, M. Trennum,

City Clerk

17.1 Ongoing Ontario Land Tribunal Hearings

Moved by: Councillor Longo Seconded by: Councillor Sentance

That Confidential Verbal Update, respecting a matter respecting litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, under section 239(2)(e) of the *Municipal Act*, 2001, and a matter of advice that is subject to solicitor-client privilege, under section 239(2)(f) of the *Municipal Act*, 2001 - Ongoing Ontario Land Tribunal Hearings **BE RECEIVED** for information, and that staff **PROCEED** as directed in closed session.

17.2 Committee Appointments

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That Confidential Correspondence Items CLK-C 7-2023 through CLK-C 24-2023, being memorandums from S. Hansen, Legislative Assistant, dated January 17, 2023, respecting the Public Appointments to the Committees of Council, **BE RECEIVED** for information.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Age Friendly Committee for a term of January 18, 2023, until July 31, 2026:

- Jean D'Amelio Swyer
- Joey Hewitt
- Leslie Daniels
- Marilyn Fraser

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That a direct mail campaign **BE CONDUCTED** for the Allanburg Community Centre Board of Management, to the Allanburg area to seek additional applications for a term of January 18, 2023, until July 31, 2026.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Community Events Advisory Committee for a term of January 18, 2023, until July 31, 2026:

- Carol Clifford
- Linda Prytula
- Marsha Coppola
- Tony Vandermaas

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Darlene Ryan Port Robinson Community Centre Board of Management for a term of January 18, 2023, until July 31, 2026:

- James Symons
- Marty Wilson
- Rae Whitty
- William Klassen

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Diversity, Equity and Inclusion Advisory Committee for a term of January 18, 2023, until July 31, 2026:

- Andrew Foster
- Janice Desroches
- Maniza Rahman
- Rene Nand

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Environment, Climate Change and Biodiversity Advisory Committee for a term of January 18, 2023, until July 31, 2026:

- Amber Schmucker
- Eva Salter
- John Hamilton
- Joseph Prytula
- Leslie Daniels
- Linda Borland

And that the Terms of Reference **BE AMENDED** to a membership of 6 at large members.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Heritage Committee for a term of January 18, 2023, until July 31, 2026:

- Anna O'Hare
- Eva Salter
- Joseph Prytula
- Linda Borland
- P. Ray Borland
- Winsome Stec

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Parks, Trails and Recreation Committee for a term of January 18, 2023, until July 31, 2026:

- Deborah Isherwood
- Eva Salter
- George Ravenek
- Ian Woods
- Jeff Ickovich
- Joe Atkinson
- Kieran Daniels
- Marsha Coppola
- Rich McCulloch
- Robert Merrill
- Peter DiPaola
- Tony Vandermaas

And that the Terms of Reference be amended to include 12 at large members.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Road Safety Committee for a term of January 18, 2023, until July 31, 2026:

- Donna Murphy Del Cueto
- Garth Gifford
- Maniza Rahman
- Matthew Tilbrook
- Michael Milburn
- Vikram Prabhakar

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Tourism Committee for a term of January 18, 2023, until July 31, 2026:

- George Ravenek
- Joseph Prytula
- Marilyn Fraser
- Marsha Coppola
- Mary-Clare E. Doyle Cavasin
- Sukrut Sompura
- Terri Woodhouse
- Tim Geddes

And that the Terms of Reference **BE AMENDED** to be 8 people.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That staff **BE DIRECTED** to seek additional applications and conduct an interview process with the applicants to the Town & Gown Committee for a term of January 18, 2023, until July 31, 2026.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Lake Gibson Corridor Subcommittee for a term of January 18, 2023, until July 31, 2026:

- Fred Neale
- Jeff Ickovich
- Joe Atkinson
- Rachael Haynes
- Tony Vandermaas

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Runway of Recognition Subcommittee for a term of January 18, 2023, until July 31, 2026:

- Allan McInnis
- Cindy Dickson
- Edward Pizzo
- Marsha Coppola

And that staff **BE DIRECTED** to seek additional appointments to this committee.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Active Transportation Subcommittee for a term of January 18, 2023, until July 31, 2026:

- Garth Gifford
- Mary-Clare E. Doyle Cavasin
- Michael Milburn
- Mohmed Kachhvi

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That, in accordance with By-law 26-2021, the City of Thorold's Procedure By-law, as the business before Council was not completed by 11:00 p.m., the meeting **PROCEED** past 10:00 p.m. to allow the consideration of the business before City Council.

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That staff **BE DIRECTED** to conduct an interview process for the applicants to the Thorold Public Library Board for a term of January 18, 2023, until July 31, 2026, as directed in closed session.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the appointments to the Thorold Municipal Non-Profit Housing Corporation **BE DEFERRED** to the February 7, 2023 meeting to allow Council to receive additional information respecting the Terms of Reference.

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the following individuals **BE APPOINTED** to the Joint Accessibility Advisory Committee for a term of January 18, 2023, until July 31, 2026:

- Janice Desroches
- Joey Hewitt

CARRIED

Moved by: Councillor D'Angela Seconded by: Councillor Longo

That the Terms of Reference **BE AMENDED** to reflect that one (1) council member will sit on the Committee of Adjustment, to be appointed annually in accordance with the *Planning Act*;

That Councillor D'Angela **BE APPOINTED** to the Committee of Adjustment;

That the following applicants **BE APPOINTED** to the Committee of Adjustment for a term of January 18, 2023, until July 31, 2026:

- Edward Pizzo
- Glen Jackson
- John Theisen
- Kieran Daniels
- Peter DiPaola
- Theodore (Ted) Luciani; and

That the Terms of Reference **BE AMENDED** to increase the membership to six (6) members of the public.

CARRIED

18. <u>By-Law(s)</u>

Moved by: Councillor De Divitiis Seconded by: Councillor Handley

That the following Bills BE NOW READ and DO PASS:

Bill 5-2023

A by-law to levy interim taxes before adoption of the estimates for 2023

Bill 6-2023

A by-law to amend By-law No. 26-2022, being a by-law to govern the calling, place and proceedings of Council meetings

Bill 7-2023

A by-law to appoint deputy regional clerks for the purposes of the commissioners for taking affidavits act

Bill 8-2023

A by-law to amend comprehensive zoning by-law No. 2140(97), as amended, by rezoning the lands municipally known as 10 Lyndon Street West

Bill 9-2023

A by-law to adopt amendment No. 9 to the official plan adopted by by-law No. 60-2015, approved by Niagara Region on April 28, 2016, for the City of Thorold planning area (10 Lyndon Street West)

Bill 10-2023

A by-law to amend on-street parking and sidewalk snow clearing provisions during winter weather

Bill 11-2023

A by-law to adopt, ratify and confirm the actions of City Council at its meeting held on January 17, 2023

Bill 12-2023

A by-law to establish certain offices for the purposes of the Corporation of the City of Thorold and to appoint persons to hold such offices

CARRIED

18.1 Bill 3-2023

Moved by: Councillor Handley Seconded by: Councillor DeRose

That Bill 3-2023, a by-law to amend comprehensive zoning by-law no. 60-2019, as amended, by rezoning the lands municipally known as 2 South Main Street, City of Thorold, **BE NOW READ** and **DO PASS**.

CARRIED

18.2 <u>Bill 4-2023</u>

Moved by: Councillor Handley Seconded by: Councillor DeRose

That Bill 4-2023, a by-law to amend comprehensive zoning by-law no. 2140(97), as amended, by rezoning the lands municipally known as 2 South Main Street, City of Thorold, **BE NOW READ** and **DO PASS**.

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19.	Adjournment There being no further business, the meeting adjourned at 11:05 p.m.	
Terr	y Ugulini	Per: Matthew Trennum
May	ror	City Clerk