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## MEMORANDUM

**Subject:** Filling Committee Vacancies - **REVISED**

**To:** Thorold City Council

**From:** Matthew Trennum, City Clerk

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Applications for vacant positions on the Committee's of Council were accepted in person and online by the Clerk's Office for two weeks from September 13 through September 27.

Staff sent out a press release at the beginning of the application period, posted information on the City website and its social media channels, and placed posters throughout the community.

As a result, the City received 25 applications, which have been presented for Council's consideration as Confidential Appendix 1 to this memorandum (available on the closed session agenda).

Consideration of community member appointments will occur during closed session.

Council will also consider Council member vacancies as follows:

Diversity, Equity and Inclusion Advisory Committee	1 Councillor vacancy
Parks, Trails and Recreation Advisory Committee	1 Councillor vacancy
Darlene Ryan Port Robinson Community Centre BOM	1 Councillor vacancy
Allanburg Community Centre BOM	1 Councillor vacancy

***On September 27, 2023, the Clerk's Department was in receipt of a resignation from the Lake Gibson Corridor sub-Committee. Over the weekend, an individual has reached out to the Clerk's Office seeking the now vacant seat.***

***A copy of the submission has been added to the Closed Session appendix for Council's consideration. Council will have three options for this vacancy:***

- 1. Appoint the applicant;***
- 2. Re-open the application period to fill this vacancy and refer to application received over the weekend to that process; or***
- 3. Re-open the application period at a later date.***

Respectfully submitted and signed by

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Matthew Trennum  
City Clerk

## **APPENDICIES**

Confidential Appendix 1 to CLK-C 77-2023