



**THE CORPORATION OF THE CITY OF THOROLD
PROCEEDINGS OF HERITAGE ADVISORY COMMITTEE**

HAC 11-2023

Tuesday, August 29, 2023

Council Chamber / Video Conference

City of Thorold, City Hall, 3540 Schmon Parkway, Thorold, ON

Committee Members Present in Council Chambers: A. O'Hare (Committee Chair), Councillor O'Hare, T. Russell, R. Soccio

Committee Members Present via Video Conference: L. Borland, R. Borland, W. Stec

Staff Present in Council Chambers: N. Debono, Deputy City Clerk, J. Letourneau, Legislative Assistant

Others Present via Video Conference: N. Bogaert, Associate, MHBC

1. Call to Order

Committee Chair O'Hare called the meeting to order at 9:59 a.m.

2. Land Acknowledgement

Committee Chair O'Hare read the land acknowledgement.

3. Declaration of Interest

There were no declarations of interest.

4. **Adoption of Agenda**

Moved by: Councillor O'Hare
Seconded by: W. Stec

That Agenda HAC 11-2023, **BE ADOPTED**, as presented.

CARRIED

5. **Adoption of Minutes**

5.1 **HAC 10-2023**

Moved by: R. Borland
Seconded by: T. Russell

That Minutes HAC 10-2023, **BE ADOPTED**, as presented.

CARRIED

6. **Selection of Vice Chair**

N. Debono, Deputy City Clerk, assumed the chair for the purpose of facilitating the selection of the vice chair.

6.1 **Call for Nominations for Committee Vice Chair**

N. Debono, Deputy City Clerk, called for nominations for Vice Chair of the Heritage Committee.

Moved by: Councillor O'Hare
Seconded by: T. Russell

That W. Stec, **BE NOMINATED**, as Vice Chair of the Heritage Committee.

6.2 **Motion to Close the Nominations for Committee Vice Chair**

N. Debono, Deputy City Clerk, called a second and third time for nominations for the position of Heritage Committee Vice Chair. There being no further nominations it was:

Moved by: R. Borland
Seconded by: Tom Russell

That nominations for the position of Vice Chair of the Heritage Committee
BE CLOSED

CARRIED

6.3 Voting for Committee Vice Chair

There being only one nominee for the position, N. Debono, Deputy City Clerk, announced that W. Stec would be the Heritage Advisory Committee Vice Chair.

At this point in the meeting, Committee Chair A. O'Hare resumed the meeting as chair.

7. **Correspondence**

There are no items of Correspondence.

8. **Financial**

8.1 Invoices for Payment

Committee Chair O'Hare advised that the website invoice balance has been paid by the City.

8.2 Beaverdams Book Sale

Committee Chair O'Hare noted that the books need to be consolidated and brought to Lock 7.

8.3 General Budget

Committee Chair O'Hare recapped budget expenditures for the year. About \$6,500 has been spent so far. She asked if the \$900 bill for a notice of intent to designate will be paid for by the City or be disbursed from the Committee's budget. City staff will advise at the next meeting.

Committee Chair O'Hare mentioned that there is still money this year in the budget to start the research for a designation that could take place in the spring. She requested when committee invoices must be submitted to be included in this year's budget.

N. Debono, Deputy City Clerk, advised that this can be looked into and addressed at the next meeting.

9. Ongoing Business

9.1 Properties

9.1.1 Beaverdams Church

L. Borland mentioned that the church has two activities happening this fall and that money is being raised to pay for the outside washroom.

9.1.2 The Stone Store

Committee Chair O'Hare advised that a new sign will be installed to replace the old sign which was damaged.

9.2 Installation of Historic Plaques

9.2.1 Dobbie House

Councillor O'Hare noted that the signs have not been located yet but staff are still looking.

9.2.2 Stone Store

Committee Chair O'Hare mentioned that renovations would need to be complete before plaques could be installed.

9.3 Outstanding Planning Items

9.3.1 Munro House

Committee Chair O'Hare advised that she will have some pictures to share for next meeting.

9.4 Website - Recap

Committee Chair O'Hare stated that the website is active, but it is temporary until the City will take it over.

N. Bogaert, Associate, MHBC, said that the information should be accessible on the City website, but he will determine if a link is acceptable or if it needs to be directly on the City website.

9.5 Heritage Permit – Status Update

N. Bogaert, Associate, MHBC, discussed with the City of Thorold Planning Department about having an interim process before finalizing a formal procedure later. He will advise at a future meeting.

9.6 Downtown Façade Program

No new updates.

9.7 Tourism Advisory Committee - Update

9.7.1 Tourism Advisory Committee - Representative Selection

Committee Chair O'Hare explained that with J. Prytula leaving the Committee, someone will need to be appointed as the Heritage representative to the Tourism Advisory Committee.

Moved by: Councillor O'Hare

Seconded by: T. Russell

That R. Soccio, **BE APPOINTED**, as the new Heritage Committee representative for the Tourism Advisory Committee.

CARRIED

10. New Business

10.1 Trinity United Church

Committee Chair O'Hare mentioned that the church went up for sale earlier in the year. She mentioned that the 'for sale' sign on the property has been taken down. W. Stec advised that the church is still listed as 'for sale' online.

Committee Chair O'Hare stated that the property could be redeveloped. The interior would likely change but the exterior would stay due to its designation.

10.2 Allanburg Church

No new updates.

10.3 Edward Beatty House

Committee Chair O'Hare noted that the roof restoration is complete. She mentioned that the new owner did not have the heritage report for the property but that one was obtained from the library. She intends to meet with the new owner to discuss what is and is not permitted with Heritage properties.

R. Borland noted that the Committee should be more active in informing new owners of heritage properties about what the designation means.

N. Bogaert, Associate, MHBC, recommended an information sheet be created to give out to new owners of heritage properties.

L. Borland noted that it would be good for owners of heritage properties to know the designation before they purchase the home.

10.4 Flannery House

Committee Chair O'Hare said that the owner wants to add a second floor washroom. A heritage architect reviewed the plans and made some minor changes. Committee Chair O'Hare noted that the plans were sufficient and that the City may grant a permit for the renovations.

10.5 Heritage Walking Tours

Committee Chair O'Hare discussed the possibility of QR codes as part of the tour. She will connect with M. Coppola, from the Tourism Advisory Committee, to discuss plans.

11. Work Plan

11.1 Designation Priorities

Committee Chair O'Hare noted that the owners of 82 Welland Street North expressed interest in obtaining a heritage designation. There is a tree on the site that is estimated to be 200 years old and would likely be included in a heritage designation.

Committee Chair O'Hare mentioned that the St. John School House, built in 1805, could be a candidate for designation. City staff will advise who owns the school at a future meeting.

11.2 History Plaques for Designated Properties - Yearly Goal

Committee Chair O'Hare noted that the installation of plaques depends on what remains of the Committee's annual budget.

11.3 Towpath Signage/Plaquing Recognition as per Recommendations in Parks, Trails and Recreation Master Plan

Committee Chair O'Hare noted the significance of the area and that additional banners can go up but believes it should be delayed until the future of a museum at the Old Fire Hall is decided.

11.4 New Official Plan

Committee Chair O'Hare stated that the City Clerk will inform the committee of when they can provide input.

12. Roundtable Discussion

T. Russell noted that the Carl-Misner-Bald Cemetery is now on Google Earth and a video about the cemetery will be completed at the end of September.

Councillor O'Hare reminded everyone that the Thorold Community Market is having their last day tomorrow.

Committee Chair O'Hare noted that the Ontario Senior Citizens Association has an information fair on September 15, and she will attend as a representative of the Committee.

L Borland asked if a formal brochure is required and it was decided that for future events a brochure would be good.

13. Next Meeting

The next meeting will be held on Tuesday, September 26, 2023 at 10 a.m.

14. Adjournment

There being no further business, the meeting was adjourned at 10:59 a.m.

Anna O'Hare
Committee Chair

Justin Letourneau
Legislative Assistant

Matthew Trennum
City Clerk