

**Darlene Ryan Port Robinson Community Centre Board of Management**

**Regular Meeting Minutes**

**Via Zoom**

**June 21, 2021 at 7:00 p.m.**

**PRESENT:** R. Whitty, J. Gray, N. Hirst, B. Klassen, M. Wilson (Chair) Mayor Ugulini,

**ABSENT:** A. Misener (unable to enter zoom meeting)

**STAFF:** C. Dray, S. Jarvis, M. Corbett

**1. CALL TO ORDER**

The meeting was called to order at 7:05 p.m.

**2. ADOPTION OF AGENDA – June 21, 2021**

**MOVED BY:** J. Gray

That the Darlene Ryan Port Robinson Community Centre Board of Management adopt the agenda of June 21, 2021.

**CARRIED**

**3. APPROVAL OF MINUTES – April 19, 2021 Meeting**

**MOVED BY:** N. Hirst

That the minutes of April 19, 2021, be hereby approved.

**CARRIED**

**4. APPROVAL OF MINUTES – May 31, 2021 (Special Meeting)**

**MOVED BY:** J. Gray

That the minutes of May 31, 2021, be hereby approved.

**CARRIED**

**5. DECLARATION OF INTEREST**

None

## **6. COMMITTEE BUSINESS**

### **a. Canada Day**

- a. Chair Wilson asked staff about the purchasing of prizes for the event. Staff provided clearance.

### **b. Washroom Timeline**

- a. C. Cray informed the committee that the renovation is moving along. Chair Wilson expressed hope to have a finished bathroom for September when the community centre reopens.

### **c. Determine Meeting Schedule for 2021**

- a. M. Corbett asked about the intentions for meetings during the summer. The committee agreed that they typically refrain from meeting in July and August. Add a review of the Terms of Reference to the September 2021 meeting.

## **7. ROUNDTABLE**

Chair Wilson asked staff about when the 'take-a-book-leave-a-book' library could be erected. Staff reiterated that the committee needs to determine the location. J. Gray offered to donate cement for the post hole.

Chair Wilson expressed concern about the two dead trees on the property, committee members agreed. C. Dray will assess the trees.

B. Klassen asked Mayor Ugolini to provide an overview of two reports that were approved by Council at the June 15, 2021 regular meeting. Mayor Ugolini elaborated on the approved reports that dealt with the Port Robinson East Park and the South Street Main Bridge. Members of the committee shared their feelings on the matters.

## **8. NEXT MEETING**

September 20, 2021 at 7:00 p.m. via Zoom.

## **9. ADJOURNMENT**

MOVED BY: B. Klassen

That this meeting was adjourned at 7:52 p.m.

**CARRIED**

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Marty Wilson, Chair

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Margaret Corbett, Staff Liaison