



Subject: Committee of Council Budgets

Report to: Thorold City Council

Recommendations

1. That the budget allocations for Committees of Council, Sub-Committees and Boards of Management **BE APPROVED** as presented in Report PWCE 42-2023;
2. That staff **BE DIRECTED** to develop a strategy to reduce conflicts and optimize Committee/Board contributions through their respective mandates; and
3. That a reallocation of \$548 from the Community Grant Budget, **BE APPROVED** to offset budget allocations for Committees of Council, Sub-Committees and Boards of Management.

Key Facts

- Committees of Council, Sub-Committees and Boards of Management serve the Thorold Community by providing invaluable knowledge, advice and recommendations to City Council respecting their related mandates.
- Committees, Sub-Committees and Boards of Management have traditionally facilitated special projects in alignment with the Committee's Terms of Reference, at the direction of Council.
- Special projects may require financial and in-kind support, in which case City staff will work with the individual Committee chairs to develop a budget for Council consideration.

Budgetary Status

A total of \$12,500 is available for Committees of Council, Sub-Committees and Boards of Management, with an additional \$11,300 for the Heritage Advisory Committee to request funds.

Committees, Sub-Committees and Boards of Management requested \$13,048. The Heritage Advisory Committee requested \$11,800.

Staff recommend approving \$13,048 for Committees, Sub-Committees and Boards of Management and \$11,300 for the Heritage Advisory Committee respectively. This distribution is summarized as follows:

Committee	Amount Requested	Staff Recommendation
Heritage Advisory Committee	\$11,800	\$11,300
Age Friendly Committee	\$3,248	\$3,248
Port Robinson Board of Management	\$3,800	\$3,800
Active Transportation Committee	\$2,000	\$1,250
Runway of Recognition	\$4,000	\$4,000

Staff will reallocate \$548 from the Community Grant Budget to accommodate these requests.

Analysis

Municipal Committees and Sub-Committees are responsible for discussing and recommending resolutions on topics that align with the mandate of their Terms of Reference. To support this directive, Committees develop work plans for projects of interest to Committee members.

Boards of Management are responsible for providing programs and services on behalf of the municipality. The Darlene Ryan Community Centre Board of Management facilitate hall rentals and host events at the Darlene Ryan Community Centre on behalf of the City of Thorold.

The Age Friendly Committee, Darlene Ryan Community Centre Board of Management, Runway of Recognition Sub-Committee and Active Transportation Sub-Committee have each submitted funding and in-kind requests to support various special projects. Budget breakdowns have been included in Appendix 1 for Council consideration.

The Heritage Advisory Committee has additionally submitted a spending proposal for Council consideration.

Staff reviewed budget proposals based on the following criteria:

1. Whether or not the project scope is suitable to the mandate of the Committee/ Board;
2. Whether or not the project scope conflicts with current municipal operations or other Committee/ Board projects;
3. The staff support required to facilitate each project.

Staff noted that several projects do not fit the Committees mandate or would be better suited for a different Committee/ Board. In recent meetings, several Committees expressed interest to increase communications between Committees due to potential conflict and overlap.

Alternatives Reviewed

Reallocate funds to Department budgets for staff to execute projects approved by Council as recommended by the Age Friendly Committee, Heritage Advisory Committee, and Active Transportation Sub-Committee.

Provide an annual budget to the Darlene Ryan Community Centre Board of Management to host special events that meet municipal requirements.

Incorporate the Runway of Recognition Sub-Committee's request into the Community Grants Program.

City Council has the sole discretion to approve, or deny, any requests for budget or in-kind services. The Committees, Sub-Committees and Boards of Management serve at the pleasure with the direction of City Council.

Relationship to Strategic Plan

The recommendation is consistent with Council's Strategic Priorities;

- Businesses and Economic Growth
- Vibrant, Inclusive Neighbourhoods

Other Pertinent Reports

Not Applicable.

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Appendices

Appendix 1 Committee Budget Request Summary