



**THE CORPORATION OF THE CITY OF THOROLD
PROCEEDINGS OF ACTIVE TRANSPORTATION SUBCOMMITTEE
MINUTES**

**ATSC 2-2023
Wednesday, March 29, 2023
Video Conference**

Committee Members M. Cavasin, M. Milburn (Subcommittee Chair), R. Soccio
Present via Video
Conference:

Absent: R. Burkholder, M. Kachhvi

Staff Present via M. Birbeck, Senior Planner, S. Dunsmore, Manager,
Video Conference: Engineering, S. Hansen, Legislative Assistant,

1. Call to Order

S. Hansen, Legislative Assistant, called the meeting to order at 6:02 pm.

2. Land Acknowledgement

S. Hansen, Legislative Assistant, read the land acknowledgement.

3. Declaration of Interest

There were no declarations of interest.

4. Adoption of Agenda

Moved by: M. Cavasin

Seconded by: M. Milburn

That Agenda ATSC 2-2023, **BE ADOPTED**, as presented.

CARRIED

5. **Adoption of Minutes**

5.1 **ATSC 1-2023**

Wednesday, February 22, 2023

Moved by: M. Milburn

Seconded by: M. Cavašin

That ATSC 1-2023 being the Active Transportation Subcommittee minutes from February 22, 2023, **BE ADOPTED** as presented.

CARRIED

6. **Selection of Chair and Vice Chair**

6.1 **Call for Nominations for Subcommittee Chair**

S. Hansen, Legislative Assistant, called for nominations for the position of Active Transportation Subcommittee Chair.

Moved by: M. Cavašin

Seconded by: M. Milburn

That Michael Milburn **BE NOMINATED** as Chair of the Active Transportation Subcommittee.

CARRIED

6.2 **Motion to Close the Nominations for Subcommittee Chair**

S. Hansen, Legislative Assistant, called a second and third time for nominations for the position of Active Transportation Subcommittee Chair. There being no further nominations it was:

Moved by: M. Cavašin

Seconded by: M. Milburn

That nominations for the position of Chair of the Active Transportation Subcommittee, **BE CLOSED**.

CARRIED

6.3 Voting for Subcommittee Chair

There being only one nominee for the position, S. Hansen, Legislative Assistant, announced that Michael Milburn would be the Active Transportation Subcommittee Chair.

Selection of subcommittee vice chair will be brought forward to a future subcommittee meeting.

7. Correspondence

There were no items of correspondence.

8. Committee Business

8.1 Work Plan

Members discussed topics and actions to be considered for the 2023-2026 work plan.

M. Cavasin provided the subcommittee with information regarding partners of the bike decorating contest from prior years, and previous levels of participation in the elementary bike safety training program.

Subcommittee members discussed the Bicycle Friendly Awards. Subcommittee Chair Milburn will conduct additional research on the application process.

8.2 Broderick Road

S. Dunsmore, Manager of Engineering provided the subcommittee with information on the Broderick Avenue Road Reconstruction Project.

Subcommittee members asked questions regarding a bike lane, streetlights, tree planting, driveway realignment and the treescape.

Moved by: M. Milburn

Seconded by: M. Cavasin

That the Active Transportation Subcommittee **ENDORSE**, the Broderick Avenue Road Reconstruction project.

CARRIED

8.3 Decew Road

S. Dunsmore, Manager of Engineering provided the subcommittee with information on the Decew Road Reconstruction.

Subcommittee members asked questions regarding parking and the multi-use pathway.

8.4 Egerter Road Extension

S. Dunsmore, Manager of Engineering provided the subcommittee with information on the Egerter Road Extension. Subcommittee members were requested to review the information and provide S. Dunsmore, Manager of Engineering with any feedback.

S. Dunsmore, Manager of Engineering, advised that the Transportation Master Plan is available on the City of Thorold website under engineering, and that all active projects are listed as well.

8.5 Budget

Subcommittee members discussed and proposed a 2023 budget:

- Bike Education: \$1,250
- Bike Racks: \$750

Total proposed budget: \$2,000

Moved by: M. Milburn

Seconded by: M. Cavašin

That the Active Transportation Subcommittee proposed budget **BE APPROVED**.

CARRIED

9. Roundtable Discussion

9.1 Blocked Bike Lanes

M. Milburn raised concerns to staff with construction workers parking vehicles on bike lanes.

9.2 Decew Road

M. Cavasin, enquired whether the St. Davids Road construction will include the extension of the multi-purpose trail. S. Dunsmore, Manager of Engineering, advised that it would.

9.3 Pedestrian Walkways

M. Cavasin raised concern with the condition of pedestrian walkways. S. Dunsmore, Manager of Engineering, informed the subcommittee that the City is working to improve the condition of pedestrian walkways.

10. Next Meeting

The next meeting will be held on April 26, 2023 at 6:00 p.m.

11. Adjournment

There being no further business, the meeting was adjourned.

Michael Milburn
Subcommittee Chair

Sydney Hansen
Legislative Assistant

Matthew Trennum
City clerk