



**THE CORPORATION OF THE CITY OF THOROLD
PROCEEDINGS OF HERITAGE ADVISORY COMMITTEE
MINUTES**

**HAC 4-2023
Tuesday, March 28, 2023
Video Conference**

Committee Members Councillor O'Hare, A. O'Hare (Committee Chair), J. Prytula
Present via Video (Committee Vice Chair), L. Borland, W. Stec
Conference:

Absent: R. Borland, E. Salter

Staff Present via M. Birbeck, Senior Planner, S. Hansen, Legislative Assistant
Video Conference:

1. Call to Order

Committee Chair O'Hare called the meeting to order at 11:04 am.

2. Land Acknowledgement

Committee Chair O'Hare read the land acknowledgement.

3. Declaration of Interest

There were no declarations of interest.

4. Adoption of Agenda

Moved by: J. Prytula
Seconded by: Councillor O'Hare

That Agenda HAC 4-2023, **BE ADOPTED**, as presented.

CARRIED

5. **Adoption of Minutes**

5.1 **HAC 2-2023**

Tuesday, February 28, 2023

Moved by: J. Prytula

Seconded by: Councillor O'Hare

That Minutes HAC 2-2023, being the minutes of the Heritage Advisory Committee meeting on March 28, 2023, **BE ADOPTED** as presented.

CARRIED

6. **Correspondence**

Committee Chair O'Hare advised that the committee's recommendation to approve a Lock 25 heritage designation research project and retain Sarah King has been approved by Council.

7. **Financial**

7.1 **Budget**

Committee members discussed potential budget items including two designations, website fees, outstanding stands and plaques for previously designated properties, city installation fees, and business expenses.

Committee members identified the following costs. The Chair will compile the remainder of the budget:

- Bronze Plaque: \$1,300
- Research: \$1,500
- Stainless Steel Plaque: \$400
- Stainless Steel Stand: \$600

The completed budget is attached to these minutes as appendix A.

Moved by: J. Prytula

Seconded by: L. Borland

That the Heritage Advisory Committee budget **BE RECOMMENDED** to City Council.

CARRIED

7.2 Invoices for Payment

Committee Chair O'Hare informed the committee that the invoice to Sarah King has not been paid. M. Birbeck, Senior Planner, informed the committee that the required clarification has been provided to the finance department.

7.3 Beaverdams Book Sales

No books have been sold.

8. **Ongoing Business**

8.1 Properties

8.1.1 Beaverdams Church

L. Borland will report to the committee on the progress of Beaverdams Church. The next meeting of the Beaverdams Church is March 1st.

8.2 Installation of History Plaques

The installation of history plaques has been deferred until warmer weather.

8.3 Outstanding Planning Items

8.3.1 Munro House

This item will be discussed at a future meeting.

8.4 Website

There were no recent updates to the website.

8.5 Heritage Permit- Status Update

M. Birbeck, Senior Planner, advised that a planning student will be starting at the City in a few months.

8.6 Downtown Façade Program

8.6.1 11 Front Street

Committee members discussed the application. Members agreed that additional information would be necessary to recommend approval; including a formal description of their plans, window and door descriptions, and a drawing with accurate proportions.

9. New Business

9.1 Beaverdams Park Lock Designation

J. Prytula informed the committee that the next step in the Beaverdams Park Lock designation is for Sarah King to submit her report and the committee to conduct a heritage evaluation.

9.2 Heritage Inventory List

Committee members discussed creating a working group to streamline the heritage inventory list.

Moved by: J. Prytula

Seconded by: Councillor O'Hare

That a heritage inventory list working group **BE CREATED** for the timespan of three months;

That E. Salter **BE APPOINTED** as Chair, and W. Stec as member.

CARRIED

9.3 Heritage Impact Statement Update

Committee Chair O'Hare advised that the heritage impact statement will be shared with committee members for comments.

9.4 Appointment of a Heritage Representative to Tourism Advisory Committee

Moved by: Councillor O'Hare

Seconded by: L. Borland

That Eva Salter **BE APPOINTED** to the Tourism Advisory Committee.

CARRIED

9.6 Trinity United Church

J. Prytula enquired who owns the Allanburg Community Church to determine if the Trinity United Church can work with them. M. Birbeck, Senior Planner, informed the committee she will consult with the Clerk's department regarding confidentiality and providing the name.

10. Work Plan

10.1 Designation Priorities

Committee Chair O'Hare enquired whether any prescribed events will impact heritage properties on the undesignated list. Specifically, whether there are plans to widen Highway 20 from Highway 58 to the Welland Canal. M. Birbeck, Senior Planner, informed the committee that Highway 20 is not under the jurisdiction of the municipality.

10.2 History Plaques for Designated Priorities- Yearly Goal

Committee Chair O'Hare informed the committee that in the past the goal was four (4) plaques per year. Committee members agreed that the goal should continue to be four (4) plaques per year.

10.3 Towpath Signage/ Plaquing Recognition

J. Prytula informed the committee that there are five (5) historical banners to be installed on Towpath Street.

10.4 Heritage Thorold Presentation

Committee Chair O'Hare informed the committee that the presentation to Council will be on May 2.

10.5 Municipal Cultural Planning Presentation

This item was will be discussed at a future meeting.

11. Roundtable Discussion

11.1 Community Presence

J. Prytula stated the importance of having a presence at community events and suggested setting up a table at the Thorold car shows.

12. Next Meeting

Committee Chair O'Hare called a special meeting for April 25, 2023 at 10:00 a.m.

13. Adjournment

There being no further business, the meeting was adjourned.

Anna O'Hare
Committee Chair

Sydney Hansen
Legislative Assistant

Matthew Trennum
City Clerk