



Subject: Senior Building Inspector

Report to: Thorold City Council

Recommendations

1. That report DS 17-2023 **BE RECEIVED**; and
2. That the increased wage rate for a Senior Building Inspector position **BE APPROVED**.

Key Facts

- Council approved the budget for a senior plans examiner within the building division in 2021.
- Staff have modified the senior plans examiner job description and changed the job title to a senior building inspector.
- The wage for the revised position has increased resulting in a future estimated annual budget increase of \$18,100.
- The increased wage will not impact the approved 2023 budget.
- The increased wage will not impact the net tax levy.

Budgetary Status

The approved 2023 annual operating budget will not be impacted however, future operating budgets will increase by an estimated \$18,100 as a result of the increased wage rate (based on 2023 rates). The senior building inspector position is fully funded by the building reserve and therefore will not impact the net tax levy.

Analysis

Staff have unsuccessfully attempted to recruit for a senior plans examiner since 2021 when Council initially approved the position. Due to the need to fill the role, the job description has been amended and retitled to a senior building inspector. This revised role will perform the same duties as the original senior plans examiner along with some

additional responsibilities that will assist the staff and customers. The job description was amended to fill service delivery voids within the building division.

The additional requirements added to this role have resulted in a wage increase for the position. Although the wage increase will not impact the approved 2023 operating budget due to the length of its vacancy, future operating budgets for the building division will increase partially due to this wage increase. The senior building inspector position will be 100% funded by the building reserve and therefore does not impact the net tax levy.

Alternatives Reviewed

No alternatives have been considered as this role remains a unionized position.

Relationship to Strategic Plan

The change to this position aligns with the City of Thorold's goal to modernize and improve municipal service delivery.

Other Pertinent Reports

No other pertinent reports.

Prepared by:

Jason Simpson
Director of Development Services
Development Services Department

Approved and Submitted by:

Manoj Dilwaria
Chief Administrative Officer

Appendices

No appendices.