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**Subject:** Tender Award - McMillan Park and Port Robinson Park Fence and Batting Cage Installation - 102EN3005

**Report to:** Thorold City Council

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## Recommendations

1. That the Tender for McMillan Park and Port Robinson Park Fence and Batting Cage Installation, #102EN3005, **BE AWARDED** to FenceCon Inc. at a contract price of \$65,601.00, excluding HST;
2. That staff **BE AUTHORIZED** to spend up to the budgeted amount from the 2023 Capital Budget allocated for this project, subject to the parameters of the purchasing policy; and
3. That the Mayor and City Clerk **BE AUTHORIZED** to execute the necessary contract documents.

## Key Facts

- This report seeks Council's approval to award the tender for the installation of new baseball fences and batting cages at McMillan Park and Port Robinson Park.
- Staff identified that the City's baseball fields require improvements due to the increasing number of users, hence this plan to accommodate more users.
- To improve the safety measures of baseball practice for all park users.
- To enhance the aesthetic looks of the parks for all users and groups by making it more suitable for hosting other various events including tournaments.
- The project entails installation of a dugout fence and batting cage at McMillan Park, as well as an outfield fence around the baseball field at Port Robinson Park.
- All safety guidelines and best practices are to be adhered to during the installation process, and the equipment is to comply with all applicable safety standards. By doing so, we aim to provide a safe and enjoyable environment for young athletes to engage in their sport and hone their skills.
- The construction contract was put out to tender in accordance with the City's Procurement Policy, and the staff recommends that the bid from the lowest bidder be accepted.

## Budgetary Status

This project has been granted a budget amount of \$100,000 in the 2023 Capital Budget. The remaining funds for this project will be utilized for the repair of other electrical fixtures, including installation of additional electrical receptacles and lighting, and purchasing secure boxes and supplies required for the baseball diamonds, subject to the parameters of the purchasing policy.

## Analysis

Staff posted a Request for Tender in accordance with the City's Procurement Policy and received a total of five (5) submissions from different vendors.

The results of the analysis are summarized as follows:

Rank	Contractor	Tender Price
1.	<b>FenceCon Inc</b>	<b>\$65,601.00</b>
2.	Touchstone	\$67,455.00
3.	D & R Landscape Group Inc.	\$75,175.00
4.	Balpro Construction	\$99,725.00
5.	Peninsula Construction Inc	\$118,073.00

The submissions were reviewed for errors and omissions, and staff can confirm that they are all from qualified bidders.

Staff are recommending that the tender be awarded to FenceCon Inc at a contract price of \$65,601.00, and excluding HST.

The estimated completion date for this project is middle of May 2023.

## Alternatives Reviewed

N/A

### **Relationship to Strategic Plan**

- Responsible Growth and Infrastructure Planning

### **Other Pertinent Reports**

N/A

*This report was prepared in consultation with Dave Baldoni, Acting Manager of Community Services.*

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**Prepared by:**

Haesun Jung  
Engineering Technician I  
Public Works and Community Services

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**Recommended by:**

Geoff Holman  
Director  
Public Works and Community Services

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**Approved and Submitted by:**

Manoj Dilwaria  
Chief Administrative Officer