



MEMORANDUM

Subject: Meeting Format and Time

To: Lake Gibson Corridor Subcommittee

From: Sydney Hansen, Legislative Assistant

Subcommittee members have indicated they would like to proceed with hybrid meetings. The City has the capabilities to host hybrid meetings with members welcome to attend meetings in person at City Hall in the Council Chamber or virtually via zoom.

The transition to hybrid meetings raises a discussion surrounding the time of meetings. The current time of meetings at 5:15pm was set by a previous staff liaison who is no longer associated with the subcommittee.

Staff recommend, going forward, meetings are scheduled for 4:00pm in a hybrid format.

Respectfully submitted and signed by

Sydney Hansen
Legislative Assistant