



## **Parks, Trails and Recreation Committee MINUTES**

**June 8, 2022**

**PRESENT:** Penny Palmer, Jean D'Amelio Swyer, Dan Pelletier, Fernando Pasquale, Marsha Coppola, Tonya Kornelsen, Jeff Garner, Helen Hermansen

**COUNCIL:** Councillor Ken Sentance

**ABSENT:** Elizabeth Yates, Greg Cappellaro, John Kenny, Christine Susa

**STAFF:** Curtis Dray, Stephanie Jarvis, Karen Olm (Absent)

**1. Call to Order**

The Chair called the meeting to Order at 1:30 p.m.

**2. Adoption of Agenda**

MOVED BY: Fernando Pasquale

SECONDED BY: Tonya Kornelsen

THAT the Parks Trails and Recreation committee adopt the agenda, as presented, for today's meeting.

**CARRIED**

**3. Adoption of Minutes**

THAT the minutes from the meeting held on May 11th, 2022 , be approved:

MOVED BY: Jeff Garner

SECONDED BY: Penny Palmer

**CARRIED**

**4. Declarations of Pecuniary Interest**

none seen

**5. Correspondence**

None received

**6. Committee Business**

a) Status of Battle of Beaverdams Park

Battle of Beaverdams Park is in the final stages of completion. Staff and contractors are currently planting trees, cleaning the park, planting sod strategically and hydroplaning. C .Dray explained that although there have been some setbacks due to weather; the park is on schedule to be ready in three weeks.

b) Update on McMillan Park – DSBN Proposal

C Dray informed the committee that discussions with the City and DSBN are underway, however there is no information available at this time.

c) Canada Day Weekend Festivities

S Jarvis stated that Canada Day and Rock N Blues on the Battlefield is planned for the July 1<sup>st</sup> weekend. S Jarvis provided a brief overview and description of the event for committee members. She further stated that the City is still looking for volunteers and directed the committee to the municipal website to sign-up.

D Pelletier requested further detail for the role of a volunteer.

S Jarvis explained volunteers are responsible for assisting with customer service and interacting with members of the public. This includes greeting, directing guests and providing general information. She informed the committee that all volunteers would be guided through a training in advance of the event to review expectations and guidelines for the event.

T Kornelsen asked if the training was mandatory for individuals with previous experience assisting with municipal events.

S Jarvis stated that the training was event specific so all volunteers are encouraged to come, however accommodations can be made if they are unavailable.

J D'Amelio Swyer asked if the schoolboard has been contacted to recruit students who may require volunteer hours.

S Jarvis confirmed that social media posts will be shared with schoolboards to notify them of the opportunity.

M Coppola stated that there was a mistake in a previous comment regarding the Torch Relay. She explained the relay would start in front of the Ontario Credit Union and Finish at the Battle of Beaverdams Park.

## **7. Roundtable Discussion**

P Palmer asked how to volunteer.

S Jarvis directed members of the committee to contact her directly or apply through the website.

M Coppola stated that the BIA may engage in additional summer events pending approval of a Grant they have applied for.

J Garner expressed concern regarding a news article detailing recent vandalism and damage to Sullivan Park.

Councilor Sentence stated he was aware of the situation. He informed the committee that a request for additional supervision has been made. He further stated that staff have clean-up up some of the problem areas and the park is looking much better.

C Dray stated he can look into the issue further and confirmed staff will be visiting the park daily to assess maintenance needs.

J D'Amelio Swyer outlined events taking place during Seniors Month for the Committee. This included the Senior Month Flag raising on June 1<sup>st</sup>, Senior of the Year Event on June 15<sup>th</sup> and the release of Age Friendly Calendars coming soon. J. Swyer also informed the committee of the Age Friendly Committee is organizing a Movie Night at the Pool on August 27<sup>th</sup>.

D Pelletier informed the committee that there is an opportunity for an additional meeting on July 6<sup>th</sup>. He suggested that the committee skips this meeting due to summer, to which the committee agreed. D. Pelletier acknowledged this was the last meeting for this committee due to the upcoming election. He thanked

committee members, council and staff for their participation and engagement on the committee

8. **Adjournment**

THAT the meeting be adjourned at 2:25 p.m.

9. **Next Meeting**

This meeting was the last meeting for this term of Council

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Chair

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Recording Secretary